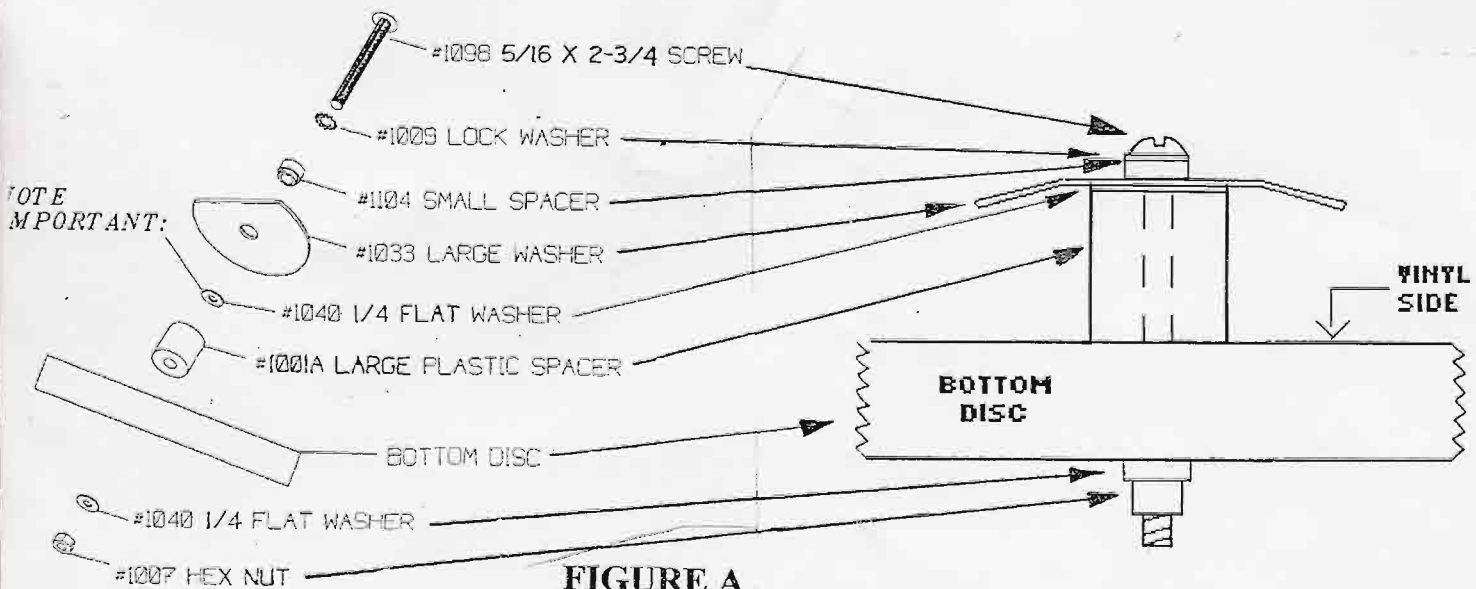


INSTRUCTIONS FOR K.D. SUZY RACK

1. Rack will be shipped in two boxes. One with three particle board discs. The second box contains five black cutting stations, five metal dowels, and all the hardware needed to build the unit.
2. To begin assembly, place the top disc (it has laminate on both sides and 20 small holes not drilled all the way through) on a hard surface with the holes facing up. Align the colored dots located on the top board with the dots located on one of the black cutting stations and as shown in Figure 1. Attach the cutter assembly with the hex head wood screws provided. Once secured tightly to the board, the spring-loaded blade will open outward. Attach the other four cutting assemblies the same way as the first.
3. After all the cutting stations are securely attached, begin the installation of the five clip stations using the hex head wood screws. (Figure 2)
4. After all the clip stations are attached, place the bottom disc (it has laminate on one side and 19 holes drilled all the way through) on top of the cutting stations with laminate facing down and bolt securely with 1/4-20 bolts, 1/4" nuts, and 1/4" washers provided. (Figure 3)
5. Assemble the bottom paper holders and tighten securely. (Figure 4 & Figure A shown at the bottom of this page)
6. Next, attach the swivel plate to the unlined side of the bottom board, aligning the four holes in the middle of the board with the slotted holes on the swivel plate. Fasten the swivel plate with four 1/4-20 bolts, 1/4" nuts, and 1/4" washers. (Figure 5)
7. The final step in assembling the unit is to secure the base board (it is unlined with four holes drilled all the way through) with the four 1/4" flat-headed screws using the threaded holes on the swivel plate. The holes on the base board are counter sunk on one side. These holes should be facing away from the swivel plate and when tightened securely the screw heads should be recessed sufficiently so when turned upright the unit stands flat.
8. Paper can now be loaded. Insert a dowel through the paper roll and then load dowel onto the bottom paper assembly. Push the top of the paper dowel into clip.



K-D SUZY RACK - CLIP STYLE

Page 2 of 3
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